# UNIFIED SCHOOL DISTRICT NO. 358 OXFORD, KANSAS

FINANCIAL STATEMENT
FOR THE YEAR ENDED JUNE 30, 2014

Independent Auditors

Jarrett & Norton CPAs, LLC

1004 Main

Winfield, Kansas

## Oxford, Kansas FINANCIAL STATEMENT FOR THE YEAR ENDED JUNE 30, 2014

### TABLE OF CONTENTS

		Page
	Financial Section	
Independent A	uditors' Report	1
Statement - 1	Summary Statement of Receipts, Expenditures and Unencumbered	3
	Cash - Regulatory Basis	
Notes to the Fi	nancial Statement	5
	Regulatory - Required Supplementary Information	
Schedule - 1	Summary of Expenditures - Actual and Budget - Regulatory Basis	13
Schedule - 2	Schedule of Receipts and Expenditures - Regulatory Basis	
	General Fund	14
	Supplemental General Fund	15
	At Risk (4 Year Old) Fund	16
	At Risk (K-12) Fund	17
	Virtual Education Fund	18
	Capital Outlay Fund	19
	Driver Training Fund	20
	Food Service Fund	21
	In-Service Education Fund	22
	Special Education Fund	23
	Vocational Education Fund	24
	KPERS Special Contribution Fund	25
	Contingency Reserve Fund	26
	Textbook & Student Fees Fund	27
	Title I Fund	28
	Title II Fund	29
	Title VI R.E.A.P Fund	30
	Gifts and Grants Fund	31
	Bond and Interest Fund	32
	Memorial Fund	33
Schedule - 3	Summary of Receipts and Disbursements - Agency Funds	34
Schedule - 4	Schedule of Receipts, Expenditures, and Unencumbered Cash District Activity Funds	35

## Jarrett & Norton CPAs, LLC

## Certified Public Accountants

### INDEPENDENT AUDITOR'S REPORT

To the Board of Education Unified School District No. 358 Oxford, Kansas

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of the Unified School District No. 358, Oxford, Kansas (the District), a Municipal Financial Reporting Entity, as of and for the year ended June 30, 2014 and the related notes to the financial statement.

### Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note 1 to meet the financial reporting requirements of the State of Kansas. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the Kansas Municipal Audit and Accounting Guide. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 to the financial statement, the financial statement is prepared by the District to meet the requirements of the State of Kansas on the basis of financial reporting provisions of the Kansas Municipal Audit and Accounting Guide, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the District, as of June 30, 2014, or changes in financial position and cash flows thereof of the year then ended.

### Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the District, as of June 30, 2014, and the aggregate receipts and expenditures for the year then ended in accordance with financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

#### Other Matters

### Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures – actual and budget, individual fund schedules of regulatory basis receipts and expenditures – actual and budget, schedule of regulatory basis receipts and expenditures – agency funds (schedules 1, 2, 3 and 4 as listed in table of contents) are presented for analysis and are not a required part of the basis financial statement, however are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.

le Musta PAL, Ha

Jarrett & Norton CPAs, LLC

Winfield, KS August 8, 2014



Oxford, Kansas

Summary Statement of Receipts, Expenditures, and Unencumbered Cash Regulatory Basis

For the Year Ended June 30, 2014

Fund	Beginning Unencumbered Cash Balance	Prior Year Cancelled Encumbrances	Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Encumbrances and Accounts Payable	Ending Cash Balance
General Funds:			<u>'</u>			•	
General	\$ -	\$ - \$	2,995,236	\$ 2,995,235	\$ 1	\$ 3,613	\$ 3,614
Supplemental General	34,870	-	984,854	981,907	37,817	-	37,817
Special Purpose Funds:							
At Risk (4 Year Old)	-	-	12,500	12,500	-	-	-
At Risk (K-12)	-	-	240,392	240,392	-	-	-
Virtual Education	-	-	72,538	32,973	39,565	-	39,565
Capital Outlay	284,105		124,098	24,799	383,404	-	383,404
Driver Training	5,785	-	3,110	2,307	6,588	244	6,832
Food Service	53,362	-	212,325	214,578	51,109	57	51,166
In-Service Education	6,021	-	3,543	9,564	-	-	-
Special Education	95,203	-	686,051	681,365	99,889	-	99,889
Vocational Education	1,281	-	140,084	139,445	1,920	4,975	6,895
<b>KPERS Special Contribution</b>	-	-	214,637	214,637	-	-	-
Contingency Reserve	219,551	-	20,000	-	239,551	-	239,551
Textbook & Student Fees	106,438	-	44,612	25,323	125,727	-	125,727
Title I	6,837	-	53,683	54,072	6,448	-	6,448
Title II	3,987	-	15,578	16,574	2,991	-	2,991
Title VI R.E.A.P	69,522	-	-	60,701	8,821	-	8,821
Gifts and Grants	18,085	-	26,001	-	44,086	-	44,086
District Fund Activities	20,603	-	43,411	41,957	22,057	-	22,057
Bond and Interest Fund:							
Bond and Interest	332,684	-	394,874	396,062	331,496	-	331,496
Trust Fund:							
Memorial	10,291	-	-	1,757	8,534	-	8,534
Total reporting entity							
(excluding agency funds)	\$ 1,268,626	\$ - \$	6,287,527	\$ 6,146,148	\$ 1,410,004	\$ 8,889	\$ 1,418,893

ω

(Continued)

Oxford, Kansas

Summary Statement of Receipts, Expenditures, and Unencumbered Cash

Regulatory Basis

For the Year Ended June 30, 2014

						Add			
	Beginning	Prior Year			Ending	Encumbrances			
	Unencumbered	Cancelled			Unencumbered	and Accounts	Ending		
Fund	Cash Balance	Encumbrances	Receipts	Expenditures	Cash Balance	Payable	Cash Balance		
		Composition of c	ach:						
		Emerald Bank							
		LITIEI alu Dalik	Charling Asso	int Conoral			2 720		
			Checking Accor				3,729		
			· ·	unt - Office Fund			964 49,508		
			Checking Account - High School Account						
			Checking Account - High School Imprest Fund						
			Checking Accor	unt - Grade School	Account		1,447		
			Money Market	Account			3,473		
			Checking Accor	unt - High School E	nterpreneurship		1,939		
		Cornerbank, N.A.		-					
			Checking Accor	unt - General			1,464,655		
		Deposits in Trans	it - Kansas State	aid payment (reco	ognized per K.S.A 10	)-1116a)	264,299		
		Outstanding Payr					(346,004)		
		Total Cash					1,444,946		
			Less: Agency Fo	unds Per Schedule	3		(26,053)		
				Total reporting	entity (excluding a	gency funds)	\$ 1,418,893		

4

Notes to the Financial Statement For the Year Ended June 30, 2014

### 1. Summary of Significant Accounting Policies

### A. Municipal Financial Reporting Entity

Unified School District No. 358 (the District), located in Oxford, Kansas, was created in about 1965, has an area within the District of approximately 136 square miles, and an enrollment of about 368 students. The District is operated by a seven member Board, elected by the public at large within the District, and referred to as the Board of Education (the Board).

### B. Basis of Presentation – Regulatory Basis Fund Types

The financial transactions of the District are recorded in individual funds. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The following types of funds comprise the financial activities of the District for the year ended June 30, 2014:

- General fund the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.
- Special Purpose fund used to account for the proceeds of specific tax levies and other specific revenue sources (other than capital project and tax levies for long-term debt) that are intended for specified purposes.
- Bond and Interest fund used to account for the accumulation of resources, including tax levies, transfers from other funds and payment of general long term debt.
- Trust fund funds used to report assets held in trust for the benefit of the municipal financial reporting entity (i.e. pension funds, investment funds, private purpose trust funds which benefit the municipal reporting entity, scholarship funds, memorials, etc.).
- Agency fund funds used to report assets held by the municipal reporting entity in a purely custodial capacity (payroll clearing fund, sales tax accounts, etc.).

### C. Basis of Accounting

Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America

The Kansas Municipal Accounting and Auditing Guide (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis of revenues and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The District has approved a resolution that is in compliance with K.S.A. 75-1120(a)c, waiving the requirement for application of generally accepted accounting principles and allowing the District to use the regulatory basis of accounting.

Notes to the Financial Statement For the Year Ended June 30, 2014

### D. Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the General Fund, Special Purpose Funds (unless specifically exempted by statute), Bond and Interest Funds, and Business Funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

- 1. Preparation of the budget for the succeeding calendar year on or before August 1st.
- 2. Publication in the local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
- 3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
- 4. Adoption of final budget on or before August 25th.

The statutes allow for the Board to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held and the Board may amend the budget at that time. The budget was not amended in the current year.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which revenues are recognized when cash is received and expenditures include disbursements, accounts payable and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year end.

A legal operating budget is not required for Trust and Agency Funds, and the following Special Purpose Funds: Contingency Reserve, Textbook and Student Fees, Title I, Title II, Title VI R.E.A.P., Gifts and Grants, Memorial, and District Fund Activities.

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the Board.

### 2. Stewardship, Compliance and Accountability

### A. Compliance with Kansas Statutes

The District failed to comply with K.S.A.10-130, which required the District to remit payment to the state fiscal agent at least 20 days before the day of maturity on any bonds or the interest thereon.

### B. Legal and Compliance Violations

There were no violations of legal or grant compliance requirements noted during the course of the audit.

### C. Compliance with Finance-Related Legal and Contractual Provisions

There were no violations of compliance and finance-related legal and contractual provisions noted during the course of the audit.

Notes to the Financial Statement For the Year Ended June 30, 2014

### 3. Deposits and Investments

K.S.A. 9-1401 establishes the depositories which may be used by the District. The statute requires banks eligible to hold the District's funds have a main or branch bank in the county in which the District is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The District has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the District's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The District has no investment policy that would further limit its investment choices.

Concentration of credit risk - State statutes place no limit on the amount the District may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial credit risk – deposits - Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. State statutes require the District's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. All deposits were legally secured at June 30, 2014.

The District pools all cash from its funds. During the fiscal year, the District deposited cash in an interest-bearing checking account, a money market account and certificates of deposit. At the direction of the Board, all earnings on these accounts and certificates are currently credited to the Capital Outlay Fund.

At June 30, 2014, the District's carrying amount of deposits was \$1,444,944 and the bank balance was \$1,526,651. The bank balance was held by two banks, resulting in a concentration of credit risk. Of the bank balance, \$311,996 was covered by federal depository insurance; \$1,214,655 was collaterized with securities held by the pledging financial institutions.

### 4. In-Substance Receipt in Transit

The District received \$264,299 subsequent to June 30, 2014 and as required by K.S.A 72-6417 and 72-6434 the receipt was recorded as an in-substance receipt in transit and included as a receipt for the year ended June 30, 2014.

### 5. Defined Benefit Pension Plan

*Plan description*. The District participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing, multiple-employer defined benefit pension plan as provided by Kansas law. KPERS provides retirement benefits, life insurance, disability income benefits, and death benefits. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. Those reports may be obtained by writing to KPERS (611 South Kansas, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

Funding Policy. K.S.A. 74-4919 and K.S.A. 74-4921 establish the KPERS member-employee contribution rates. Effective July 1, 2009 KPERS has two benefit structures and funding depends on whether the employee is a Tier 1 or Tier 2 member. Tier 1 members are active and contributing members hired before July 1, 2009. Tier 2 members were first employed in a covered position on or after July 1, 2009. Kansas law establishes the KPERS member-employee contribution rate at 4% of covered salary for Tier 1 members

Notes to the Financial Statement For the Year Ended June 30, 2014

and at 6% of covered salary for Tier 2 members. K.S.A. 74-4975 establishes KP&F member-employee contribution rate at 7% of covered salary. The employer collects and remits member-employee contributions according to the provisions of Section 414(h) of the Internal Revenue Code. Kansas law provides that employer contribution rates be determined annually based on the results of an annual actuarial valuation. KPERS and KP&F are funded on an actuarial reserve basis. Kansas law sets a limitation on annual increases in the employer contribution rates.

### 6. Other Long-Term Obligations from Operations

### A. Other Post Employment Benefits

As provided by K.S.A. 12-5040, the District allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the District is subsidizing the retires because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in this financial statement.

### B. Consolidated Omnibus Budget Reconciliation Act (COBRA)

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the District makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured. There is no cost to the district under this program.

### C. Other Employment Benefits

Vacation and Sick Leave — The personnel policies of Unified School District No. 358 provide for no accumulation of unused vacation days. District employees are given twelve days of sick leave each year, accumulative to sixty-five days. After accumulating sixty-five days of sick leave, teachers may sell back additional days to the Board at \$30.00 per day, limited to ten days per year. Upon retirement from teaching, a teacher with ten years' immediate past experience in the District will be paid for unused sick leave accumulated up to a maximum of fifty days, at the rate of \$50.00 per day.

The GAFRS and Kansas statutes provide that if the unused sick pay is to be paid for in cash, and the payment commitment is fully vested, then the liability must be recorded on the governmental entity's books. In this case, the commitment is not fully vested; therefore, the \$31,808 accumulation on June 30, 2014, is a contingent liability to the District. This balance decreased by \$1,483 when compared to the June 30, 2013 balance of \$33,291.

Notes to the Financial Statement For the Year Ended June 30, 2014

7. Long-term Debt

Changes in long-term liabilities for the District for the year ended June 30, 2014 were as follows:

Issue	Interest Rate	Date of Issue	Amount of issue	Date of Final Maturity	Balance Beginning of Year	Additions	Reductions/ Payments	Balance End of Year	Interest Paid
General Obligation bonds									
Series 2005	3.00%-3.75%	7/15/2005	\$ 3,380,000	9/1/2018	\$ 2,130,000	\$ 0	\$ 320,000	\$ 1,810,000	\$ 76,063
Capital leases payable									
First Bank									
of Sterling, KS	NA	1/21/2013	\$ 25,879	1/21/2014	23,389	0	23,389	0	0
First Bank									
of Sterling, KS	4.250%	2/20/2014	\$ 26,048	2/20/2015	0	26,048	868	25,180	1,724
CornerBank, NA									
Winfield, KS	1.990%	7/18/2013	\$ 57,480	7/12/2015	0	57,480	26,067	31,413	827
Emerald Bank									
Burden, KS	3.400%	9/12/2011	\$ 21,698	9/12/2016	14,519	0	4,307	10,211	437
Emerald Bank									
Burden, KS	1.250%	6/6/2014	\$ 93,003	6/6/2019	0	93,003	0	93,003	0
First Security									
Leasing, Inc.	3.50%-5.00%	1/19/2010	\$ 1,969,262	9/15/2025	1,743,197	0	99,536	1,643,661	96,245
Total contractual indebtedness					3,911,105	0	103,843	3,613,468	175,296
Total contractual indebtedness					3,911,103		103,643	3,013,406	173,290

9

Notes to the Financial Statement For the Year Ended June 30, 2014

Current maturities of long-term debt and interest for the next five years and in five year increments through maturity are as follows:

						2020 thru	2025 thru	
Issue	2015	2016	2017	2018	2019	2024	2029	Total
Principal								
Series 2005 Bonds	\$ 330,000	\$ 345,000	\$ 360,000	\$ 380,000	\$ 395,000	\$ 0	\$ 0	\$ 1,810,000
First Bank of Sterling, KS	25,180	0	0	0	0	0	0	25,180
CornerBank, NA	28,972	2,441	0	0	0	0	0	31,413
Emerald Bank	4,446	4,590	1,175	0	0	0	0	10,211
Emerald Bank	18,139	18,365	18,598	18,832	19,069	0	0	93,003
First Security Leasing	105,188	111,161	117,473	124,144	131,193	776,540	277,962	1,643,661
Total Principal	\$ 511,925	\$ 481,557	\$ 497,246	\$ 522,976	\$ 545,262	\$ 776,540	\$ 277,962	3,613,468
Interest								
Series 2005 Bonds	\$ 64,360	\$ 51,869	\$ 38,200	\$ 23,400	\$ 7,900	\$ 0	\$ 0	\$ 185,729
First Bank of Sterling, KS	0	0	0	0	0	0	0	0
CornerBank, NA	367	4	0	0	0	0	0	371
Emerald Bank	279	125	7	0	0	0	0	411
Emerald Bank	1,059	833	600	366	129	0	0	2,987
First Security Leasing	90,593	84,620	78,307	71,637	64,588	202,364	15,709	607,818
Total Interest	\$ 156,658	\$ 137,451	\$ 117,114	\$ 95,403	\$ 72,617	\$ 202,364	\$ 15,709	\$ 797,316
Total Debt Service	\$ 668,583	\$ 619,008	\$ 614,360	\$ 618,379	\$ 617,879	\$ 978,904	\$ 293,671	\$ 4,410,784

Notes to the Financial Statement For the Year Ended June 30, 2014

### 8. Lease Obligations

The district leases various assets under noncancelable leasing arrangements. Leases which constitute rental agreements are classified as "operating leases". Leases which are, in substance, purchases, are classified as "capital" leases.

### 1. Capitalized Leases

The district entered into one capital lease agreement in the year ended June 30, 2010. Following an energy audit of District facilities, and pursuant to the results of that audit, the District entered into a lease agreement on January 19, 2010, with a contractor with the economic substance that the District was purchasing the product of that lease agreement through the lease. The lease is financed through First Security Leasing, Inc. The contract is to provide modifications and improvements to the District Facilities which are projected to yield a reduction of energy usage greater than the cost of the project. The lease agreement is in the principal amount of \$1,969,262.12 to be repaid over the period of fifteen years, in semiannual payments with the first payment of \$73,519.12, and thirty payments of \$97,890.36. State coupon rates range from 3.5% to 5.0% and the maturity date is September 15, 2025. The lease is secured by the property purchased through the lease. The District has the option to purchase the property earlier than the lease termination date. The lease contains no provisions for subleases or contingent rentals. The lease contains no renewal or escalation clause. In the current year the total interest paid was \$96,245 for the lease.

### 2. Operating Leases

The district also entered into a lease agreement dated February 20, 2014, with First Bank of Sterling, KS to lease a 2013 Bobcat Skid Steer Loader with an option to purchase. The lease agreement is in the first payment amount of \$2,592.00 beginning February 20, 2014, with a final rental due February 20, 2015. The district is given an option to purchase the equipment at the end of the lease term for \$23,456.00. The lease is a one year term.

The district also entered into a lease agreement dated September 12, 2011, with Emerald Bank of Burden, KS 67019 to lease three copiers. The lease agreement is in the principal amount of \$21,697.65, interest rate 3.4%, with a monthly payment amount of \$393.77, with the first payment due October 12, 2011. This is a 60 payment lease, with the final maturity on September 12, 2016.

The district entered into a lease agreement dated July 18, 2013 with CornerBank, N.A. to lease 120 iPads with Retina Display. The lease agreement is in the principal amount of \$57,480, interest rate of 1.99%, with monthly payment amount of \$2,445, with the first payment due August 12, 2013. This is a 24 month lease, with the final maturity on July 12, 2015.

The district entered into a lease agreement dated June 6, 2014 with Emerald Bank of Burden, Kansas 67019 to lease a 2011 Blue Bird Bus. The lease agreement is in the principal amount of \$93,003, interest rate of 1.25%, with monthly payment amount of \$1,600, with the first payment due July 6, 2014. This is a 60 month lease, with the final maturity on June 6, 2019.

### 10. Accounts Payable and Encumbrances

As explained previously, the District is on the regulatory basis of accounting, which calls for the recognition of encumbrances and accounts payable, without distinction. Both are charged to expenses as soon as they are incurred and are shown as liabilities of each fund. The amounts of those debts on June 30, 2014 are reported in Statement 1 of the financial statements, in the column labeled "Outstanding Encumbrances and Accounts Payable".

Notes to the Financial Statement For the Year Ended June 30, 2014

### 11. Interfund Transfers

The following is a summary of transfers between funds for the year ended June 30, 2014:

From	То	Authority	Amount
General	Contingency	K.S.A 72-6428	\$ 20,000
General	Capital Outlay	K.S.A 72-6428	59,436
General	Special Education	K.S.A 72-6428	494,005
General	Vocational Education	K.S.A 72-6428	108,859
General	In-Service	K.S.A 72-6428	3,013
General	Virtual Education	K.S.A 72-6428	72,538
Supplemental General	Special Education	K.S.A 72-6433	159,368
Supplemental General	At Risk (4 year old)	K.S.A 72-6433	12,500
Supplemental General	At Risk (K-12)	K.S.A 72-6433	240,392
Supplemental General	Food Service	K.S.A 72-6433	40,000
Supplemental General	Vocational Education	K.S.A 72-6433	4,975
Total			\$ 1,215,086

### 12. Unencumbered Cash Balances

Unencumbered cash balances represent the Treasurer's cash balances for each fund less any outstanding accounts payable or encumbrances at June 30, 2014. Unencumbered cash balances on July 1, 2013, were carried forward from the prior year.

### 13. Claims and Judgments

The District participates in federal, state, and local programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the District may be required to reimburse the grant government. District management believes that any disallowed expenditures based on future audits will not have a material effect on the financial position of the District.

The District carries commercial insurance to limit its exposure to the various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Settled claims have not exceeded commercial insurance coverage in any of the past three years.

### 14. Subsequent Events

District management has evaluated events and transactions occurring subsequent to the fiscal year end June 30, 2014, and there were no subsequent events requiring recognition in the financial statement, through the date of the report, August 8, 2014.

## REGULATORY – REQUIRED SUPPLEMENTARY INFORMATION

# Oxford, Kansas Summary Schedule of Expenditures - Actual and Budget Regulatory Basis For the Year Ended June 30, 2014

Fund	Certified Budget	Adjustment to Comply with Legal Max	Adjustment to Qualifying Budget Credits	Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance Over (Under)
General Funds:						
General	\$ 3,103,791	\$ (206,869)	\$ 98,313	\$ 2,995,235	\$ 2,995,235	\$ -
Supplemental General	1,000,000	(19,148)	1,055	981,907	981,907	(0)
Special Purpose Funds:						
At Risk (4 Year Old)	12,500	-	-	12,500	12,500	-
At Risk (K-12)	330,000	-	-	330,000	240,392	(89,608)
Virtual Education	32,973	-	-	32,973	32,972.71	(0.09)
Capital Outlay	419,151	-	-	419,151	24,799	(394,352)
Driver Training	3,013	-	-	3,013	2,307	(706)
Food Service	216,439	-	-	216,439	214,578	(1,862)
In-Service Education	34,521	-	-	34,521	9,564	(24,957)
Special Education	735,462	-	-	735,462	681,365	(54,097)
Vocational Education	181,161	-	-	181,161	139,445	(41,716)
KPERS Special Contribution	233,576	-	-	233,576	214,637	(18,939)
Bond and Interest Fund:						
Bond and Interest	396,063	-	-	396,063	396,062	(0)
Totals	\$ 6,698,650	\$ (226,017)	\$ 99,368	\$ 6,572,001	\$ 5,945,763	\$ (626,238)

Oxford, Kansas General Fund

		Actual	Budget	Variance Over (Under)
Cash receipts	'		_	 
Ad valorem taxes	\$	299,899	\$ 298,541	\$ 1,358
Delinquent taxes		5,277	4,688	589
Mineral taxes		10,016	6,828	3,188
State aid				
General state aid		2,087,726	2,243,734	(156,008)
Special education state aid		494,005	550,000	(55,995)
Other miscellaneous income		1,913	-	1,913
Reimbursements		96,400	-	96,400
Operating transfer				
Transfer from driver training		-	-	-
Total cash receipts		2,995,236	3,103,791	(108,555)
Expenditures				
Instruction	:	1,178,370	1,138,839	39,531
Student support		61,215	126,978	(65,763)
Instructional staff support		40,814	64,024	(23,210)
General administration		158,383	139,023	19,360
School administration		312,021	312,872	(851)
Operations and maintenance		283,811	260,098	23,713
Student transportation		118,200	96,811	21,389
Other transportation		77,917	68,157	9,760
Community services		6,652	6,385	267
Operating transfers		-,	-,	-
Transfer to at risk (4 yr old)		_	161,211	(161,211)
Transfer to virtual education		72,538	- ,	72,538
Transfer to capital outlay		59,436	10,893	48,543
Transfer to food service		-	-	-
Transfer to in-service education		3,013	8,500	(5,487)
Transfer to special education		494,005	680,000	(185,995)
Transfer to vocational education		108,859	,	108,859
Transfer to contingency reserve		20,000	30,000	(10,000)
Adjust to comply with legal max		-,	(206,869)	206,869
Legal general fund expenditures		2,995,235	 2,896,922	 98,313
Adjustment for qualifying		,,	, , -	,-
budget credits		_	98,313	(98,313)
Total expenditures		2,995,235	2,995,235	-
Receipts over (under) expenditures		1		
Unencumbered cash beginning of year		-		
Prior year cancelled encumbrances				
Unencumbered cash end of year 14	\$	1		

Oxford, Kansas
Supplemental General Fund
Schedule of Receipts and Expenditures - Actual and Budget - Regulatory Basis
For the Year Ended June 30, 2014

	Actual			Budget	Variance Over (Under)	
Cash receipts						
Ad valorem taxes	\$	482,185	\$	463,306	\$	18,879
Delinquent taxes		8,967		7,027		1,940
Motor vehicle taxes		53,837		60,480		(6,643)
Truck 16/20M taxes		5,698		-		5,698
RV taxes		958		950		8
State aid		432,154		433,368		(1,214)
Miscellaneous		1,055				1,055
Total cash receipts		984,854		965,131		19,723
Expenditures						
Instruction		77,549		91,556		(14,007)
Student support		6,481		6,172		309
Instructional staff support		129,690		95,184		34,506
General administration		3,062		6,331		(3,269)
Operations and maintenance		307,891		347,785		(39,894)
Operating transfers						
Transfer to at risk (4 yr old)		12,500		12,500		-
Transfer to at-risk (k-12)		240,392		168,789		71,603
Transfer to virtual education		-		32,973		(32,973)
Transfer to food service		40,000		36,314		3,686
Transfer to in-service education		-		20,000		(20,000)
Transfer to special education		159,368		7,396		151,972
Transfer to vocational education		4,975		175,000		(170,025)
Adjust to comply with legal max				(19,148)		19,148
Legal general fund expenditures		981,907		980,852		1,055
Adjustment for qualifying						
budget credits		-		1,055		(1,055)
Total expenditures		981,907		981,907		-
Receipts over (under) expenditures		2,947				
Unencumbered cash beginning of year		34,870				
		3 <del>4</del> ,070				
Prior year cancelled encumbrances						
Unencumbered cash end of year	\$	37,817				

Oxford, Kansas
At Risk (4 Year Old) Fund
Schedule of Receipts and Expenditures - Actual and Budget - Regulatory Basis
For the Year Ended June 30, 2014

						iriance Over
	,	Actual	Budget		(L	Jnder)
Cash receipts					•	
Operating transfer						
Transfer from Supplemental General	\$	12,500	\$	12,500	\$	
Total cash receipts		12,500		12,500		-
Expenditures Instruction Total expenditures		12,500 <b>12,500</b>		12,500 <b>12,500</b>		<u>-</u>
Receipts over (under) expenditures		-				
Unencumbered cash beginning of year		-				
Prior year cancelled encumbrances						
Unencumbered cash end of year	\$					

Oxford, Kansas At Risk (K-12) Fund

				Variance			
					Over		
	Actual Budget			Budget	(Under)		
Cash receipts							
Operating transfers							
Transfer from General	\$	-	\$	161,211	\$	(161,211)	
Transfer from Supplemental General		240,392		168,789		71,603	
Total cash receipts		240,392		330,000		(89,608)	
Expenditures							
Instruction		230,296		329,997		(99,701)	
Student support services		3,311		3		3,308	
Student transportation		6,786		-		6,786	
Total expenditures		240,392		330,000		(89,608)	
Receipts over (under) expenditures		-					
Unencumbered cash beginning of year		-					
Prior year cancelled encumbrances							
Unencumbered cash end of year	\$						

Oxford, Kansas

Virtual Education Fund

Schedule of Receipts and Expenditures - Actual and Budget - Regulatory Basis

For the Year Ended June 30, 2014

				Variance Over		
	Actual		Budget			(Under)
Cash receipts						
Operating transfer						
Transfer from General	\$	72,538	\$	-	\$	72,538
Transfer from Supplemental General		-		32,973		(32,973)
Total cash receipts		72,538		32,973		39,565
Expenditures						
Instruction		32,973		32,973		(0)
Total expenditures		32,973		32,973		(0)
Receipts over (under) expenditures		39,565				
Unencumbered cash beginning of year		-				
Prior year cancelled encumbrances		_				
Unencumbered cash end of year	\$	39,565				

Oxford, Kansas Capital Outlay Fund

				,	Variance
					Over
		Actual	 Budget		(Under)
Cash receipts					
Taxes and shared revenue	\$	-	\$ 110,000	\$	(110,000)
Miscellaneous		64,661	-		64,661
Operating transfer					-
Transfer from general		59,436	 10,893		48,543
Total cash receipts		124,098	120,893		3,205
	<u>-</u>				
Expenditures					
Operations & maintenance		5,907	-		5,907
Buildings & improvements		-	404,526		(404,526)
Other		18,892	14,625		4,267
Total expenditures		24,799	419,151		(394,352)
Receipts over (under) expenditures		99,299			
Unencumbered cash beginning of year		284,105			
Prior year cancelled encumbrances					
Unencumbered cash end of year	\$	383,404			

Oxford, Kansas
Driver Training Fund
Schedule of Receipts and Expenditures - Actual and Budget - Regulatory Basis
For the Year Ended June 30, 2014

					ariance Over
	A	Actual	В	udget	Jnder)
Cash receipts					
State aid	\$	1,360	\$	-	\$ 1,360
Other		1,750		2,030	(280)
Total cash receipts		3,110		2,030	 1,080
Expenditures					
Instructional staff support		2,000		2,366	(366)
Operation & maintenance		307		647	(340)
Operating transfer					
Transfer to general		_			
Total expenditures		2,307		3,013	 (706)
Receipts over (under) expenditures		803			
Unencumbered cash beginning of year		5,785			
Prior year cancelled encumbrances					
Unencumbered cash end of year	\$	6,588			

Oxford, Kansas Food Service Fund

			٧	ariance
				Over
	Actual	Budget	(	Under)
Cash receipts				
Federal aid	\$ 99,280	\$ 91,718	\$	7,562
State aid	1,267	1,614		(347)
Lunch and breakfast sales	71,185	49,262		21,923
Miscellaneous	592	1,462		(870)
Operating transfer				
Transfer from supplemental general	40,000	36,314		3,686
Total cash receipts	212,325	180,370		31,955
	 			,
Expenditures				
Food service operations	214,578	216,439		(1,862)
Total expenditures	214,578	216,439		(1,862)
Receipts over (under) expenditures	(2,253)			
Unencumbered cash beginning of year	53,362			
Prior year cancelled encumbrances				
Unencumbered cash end of year	\$ 51,109			

Oxford, Kansas
In-Service Education Fund
Schedule of Receipts and Expenditures - Actual and Budget - Regulatory Basis
For the Year Ended June 30, 2014

					V	'ariance
						Over
	A	Actual	Е	Budget	(	Under)
Cash receipts	<u> </u>					
Miscellaneous	\$	531	\$	-	\$	531
Operating transfers						
Transfer from general		3,013		8,500		(5,487)
Transfer from supplemental general				20,000		(20,000)
Total cash receipts		3,543		28,500		(24,957)
Expenditures						
Instructional support services		9,564		34,521		(24,957)
Total expenditures		9,564		34,521		(24,957)
Receipts over (under) expenditures		(6,021)				
Unencumbered cash beginning of year		6,021				
Prior year cancelled encumbrances						
Unencumbered cash end of year	\$					

Oxford, Kansas
Special Education Fund
Schedule of Receipts and Expenditures - Actual and Budget - Regulatory Basis
For the Year Ended June 30, 2014

			Variance
			Over
	Actual	Budget	(Under)
Cash receipts			
Miscellaneous	\$ 32,678	\$ 8,561	\$ 24,117
Operating transfers			
Transfer from general	494,005	680,000	(185,995)
Transfer from supplemental general	 159,368	 7,396	151,972
Total cash receipts	686,051	695,957	(9,906)
Expenditures			
Instruction and transfers to COOP	681,365	 735,462	(54,097)
Total expenditures	681,365	735,462	(54,097)
Receipts over (under) expenditures	4,686		
. , , ,	•		
Unencumbered cash beginning of year	95,203		
Prior year cancelled encumbrances	 		
Unencumbered cash end of year	\$ 99,889		

Oxford, Kansas

### Vocational Education Fund

			,	Variance
				Over
	Actual	Budget		(Under)
Cash receipts	 _			
State aid	\$ 9,290	\$ 16,200	\$	(6,910)
Reimbursed expenses	3,980	6,160		(2,180)
Entrepreneurship revenue	12,685	-		12,685
Gifts/Grants	294	-		294
Operating transfers				
Transfer from general	108,859	-		108,859
Transfer from supplemental general	4,975	 175,000		(170,025)
Total cash receipts	140,084	 197,360		(57,276)
Expenditures				
Instruction	122,479	181,161		(58,682)
Entrepreneurship expenses	16,965	 -		16,965
Total expenditures	139,445	 181,161		(41,716)
Receipts over (under) expenditures	639			
Unencumbered cash beginning of year	1,281			
Prior year cancelled encumbrances	 -			
Unencumbered cash end of year	\$ 1,920			

Oxford, Kansas

## **KPERS Special Contribution Fund**

	 Actual	 Budget	ariance Over Under)
Cash receipts		 _	
KPERS Special Contribution	\$ 214,637	\$ 233,576	\$ (18,939)
Total cash receipts	214,637	233,576	(18,939)
Expenditures			(22.102)
Instruction	128,382	150,784	(22,402)
Student support	10,528	9,763	765
Instructional staff support	15,125	14,308	817
General administration	8,475	9,382	(907)
School administration	24,585	25,053	(468)
Operations and maintenance	12,869	12,740	129
Student transportation	6,494	4,396	2,098
Food service operations	8,179	7,150	1,029
Total expenditures	214,637	233,576	(18,939)
Receipts over (under) expenditures	-		
Unencumbered cash beginning of year	-		
Prior year cancelled encumbrances	 -		
Unencumbered cash end of year	\$ -		

Oxford, Kansas
Contingency Reserve Fund
Schedule of Receipts and Expenditures - Actual and Budget - Regulatory Basis
For the Year Ended June 30, 2014

	Actual
Cash receipts	·
Operating transfer	
Transfer from general	\$ 20,000
Total cash receipts	20,000
Expenditures	
Total expenditures	<u> </u>
Receipts over (under) expenditures	20,000
Unencumbered cash beginning of year	219,551
Prior year cancelled encumbrances	
Unencumbered cash end of year	\$ 239,551

Oxford, Kansas

## Textbook and Student Fees Fund Schedule of Receipts and Expenditures - Actual and Budget - Regulatory Basis For the Year Ended June 30, 2014

	A			
Cash receipts				
Student fees	\$	44,612		
Total cash receipts		44,612		
Expenditures				
Instruction	\$	5,590		
Student Support		19,733		
Total expenditures		25,323		
Receipts over (under) expenditures		19,289		
Unencumbered cash beginning of year		106,438		
Prior year cancelled encumbrances				
Unencumbered cash end of year	\$	125,727		

Oxford, Kansas Title I Fund

	 Actual		
Cash receipts			
Federal aid - title I (low income)	\$ 53,683		
Total cash receipts	53,683		
Expenditures			
Instruction	\$ 46,744		
Student Support	7,329		
Total expenditures	54,072		
Receipts over (under) expenditures	(389)		
Unencumbered cash beginning of year	6,837		
Prior year cancelled encumbrances	 		
Unencumbered cash end of year	\$ 6,448		

Oxford, Kansas Title II Fund

	Actual	
Cash receipts		
Federal aid - title II (teacher quality)	\$ 15,578	,
Total cash receipts	15,578	_
Expenditures		
Instruction	\$ 8,040	1
Instructional staff support	8,534	+
Total expenditures	16,574	_
Receipts over (under) expenditures	(996	,)
Unencumbered cash beginning of year	3,987	,
Prior year cancelled encumbrances	<u>-</u> _	_
Unencumbered cash end of year	\$ 2,991	<u>.                                    </u>

Oxford, Kansas Title VI R.E.A.P. Fund

	Actual
Cash receipts	
Federal aid - title VI	\$ -
Total cash receipts	<u>-</u>
Expenditures	
Instruction	\$ 60,701
Total expenditures	60,701
Receipts over (under) expenditures	(60,701)
Unencumbered cash beginning of year	69,522
Prior year cancelled encumbrances	
Unencumbered cash end of year	\$ 8,821

Oxford, Kansas
Gifts and Grants Fund
Schedule of Receipts and Expenditures - Actual and Budget - Regulatory Basis
For the Year Ended June 30, 2014

	Actual
Cash receipts	
Miscellaneous Gifts/Grants	\$ 26,001
Total cash receipts	26,001
Expenditures Grant expenditures Total expenditures	<u>-</u>
Receipts over (under) expenditures	26,001
Unencumbered cash beginning of year	18,085
Prior year cancelled encumbrances	
Unencumbered cash end of year	\$ 44,086

Oxford, Kansas Bond and Interest Fund

					V	ariance
						Over
	Actual		Budget		(Under)	
Cash receipts						
Ad valorem taxes	\$	194,157	\$	194,680	\$	(523)
Delinquent taxes		5,091		3,725		1,366
Motor vehicle taxes		29,519		33,372		(3,853)
Truck 16/20M taxes		3,196		-		3,196
RV taxes		525		525		-
State aid		162,386		162,386		-
Total cash receipts		394,874		394,688		186
Expenditures						
Principal		320,000		320,000		-
Interest		76,062		76,063		(0)
Total expenditures		396,062		396,063		(0)
Receipts over (under) expenditures		(1,188)				
Unencumbered cash beginning of year		332,684				
Prior year cancelled encumbrances		_				
Unencumbered cash end of year	\$	331,496				

Oxford, Kansas Memorial Fund

	Actual
Cash receipts	
Fund contributions	\$ -
Total cash receipts	<u> </u>
Expenditures	
Fund expenses	1,757
Total expenditures	1,757
Receipts over (under) expenditures	(1,757)
Unencumbered cash beginning of year	10,291
Prior year cancelled encumbrances	
Unencumbered cash end of year	\$ 8,534

Oxford, Kansas Agency Funds

Summary of Receipts and Disbursements - Regulatory Basis For the Year Ended June 30, 2014

Student Activity Funds	Beginning			Ending
High School Accounts	<b>Cash Balance</b>	Receipts	Disbursements	<b>Cash Balance</b>
Library	\$ 105	\$ 66	\$ -	\$ 171
Cheerleaders	759	9,780	9,078	1,461
Drama Club	720	1,109	1,501	328
FCA	492	1,976	1,987	481
Kayettes	12	1,512	1,213	311
National Honor Society	94	660	574	180
Student Council	1,186	2,362	3,006	542
VICA/FFA	1,116	9,805	7,878	3,043
Spanish Club	94	-	-	94
Forensics	503	1,275	1,278	500
Leadership	2,125	4,228	4,280	2,073
Cats R Us	3,986	6,013	7,094	2,905
Class of 2010	-	-	-	-
Class of 2011	-	-	-	-
Class of 2012	807	-	-	807
Class of 2013	65	80	100	45
Class of 2014	1,332	25,960	26,823	469
Class of 2015	4,370	5,276	8,287	1,359
Class of 2016	-	-	-	-
Concessions	667	-	166	501
Art Supplies	406	338	106	638
Special Cat	-	13,070	4,000	9,070
Flag Fund	2	-	-	2
Band Tour	111	47	155	3
Oxfordians	19	-	-	19
Champeny Field	-	7,889	7,889	-
Art Club	-	404	-	404
Middle School Accounts				
Staff Fund	791	1,598	1,912	477
Student Council	291	-	-	291
Cheerleaders	596	1,230	1,751	75
<b>Grade School Accounts</b>				
Library	380	29	409	-
Teachers' Fund	1,810	-	1,810	-
<b>Total Student Activity Funds</b>	22,839	94,707	91,297	26,249
Other Agency Funds				
Sales Tax	97	3,713	4,006	(196)
Total Agency Funds	\$ 22,936	\$ 98,420	\$ 95,303	\$ 26,053

Oxford, Kansas

## **District Activity Funds**

## Schedule of Receipts, Expenditures and Unencumbered Cash - Regulatory Basis For the Year Ended December 31, 2013

	Beginning Unencumbered Cash Balance	Prior Year Cancelled Encumbrances	Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Encumbrances and Accounts Payable	Ending Cash Balance
Gate Receipts							
Volleyball	\$ 1,226	\$ -	\$ 1,010	\$ 2,069	\$ 167	\$ -	\$ 167
Football	155	-	-	-	155	-	155
Cross Country	1,400	-	1,677	356	2,721	-	2,721
Girls Basketball	539	-	1,421	1,836	124	-	124
Boys Basketball	10	-	1,076	1,084	2	-	2
Track	315	-	2,597	920	1,992	-	1,992
Softball	231	-	1,690	1,659	262	-	262
Baseball	36	-	1,197	1,198	35	-	35
Weight Room Fund	131	-	122	194	59	-	59
Middle School Activities	214	-	1,433	1,463	184	-	184
Athletic Gate Receipts	7,944	-	17,284	17,315	7,913	-	7,913
Total Gate Receipts	12,201		29,507	28,094	13,614		13,614
School Projects							
Scholarships	6,550		11,725	12,075	6,200	-	6,200
Yearbook	1,852		2,179	1,788	2,243	-	2,243
Total School Projects	8,402		13,904	13,863	8,443		8,443
Total District Activity Funds	\$ 20,603	\$ -	\$ 43,411	\$ 41,957	\$ 22,057	\$ -	\$ 22,057